

- I. On March 26, 2020, the Ministry of Economy published in the Official Gazette of the Federation (“DOF” for its acronym in Spanish), an agreement declaring the suspension of all legal terms and establishing administrative measures to contain the spread of the coronavirus COVID-19, through which the following was established:
- March 26 to April 19, 2020 will be considered non-working days as to the effects of submissions, deadlines and general dates.
  - All the status of limitations for administrative proceedings and appeals subject to the provisions of the Federal Law of Administrative Procedure are suspended.
  - All other procedures will be substantiated by the existing electronic tools available, but the on-site filing of documentation is suspended.
  - In all communications where emails are enabled for the reception of documents, the administrative units must acknowledge receipt and assign a follow-up sheet to the petitioner for identification.
  - Investigations regarding unfair international trade practices, the legal terms and deadlines will run normally and all submissions will be received at the email address [upci@economia.gob.mx](mailto:upci@economia.gob.mx).
  - Proceedings in foreign trade under the jurisdiction of the General Direction for Trade Facilitation and Foreign Trade (for its acronym in Spanish “DGFCCE”), the legal terms and terms will run normally.
  - The DGFCCE may, by means of general criteria, inform users of any modification that, due to the current health circumstances, are required to be made in order to facilitate access and use such proceedings. These guidelines were issued through official letter number 414.2020.826 dated March 26, 2020, which will be detailed further on.
  - Certificates of origin, certificates of eligibility for textile and garment goods (for its acronym in Spanish “TPL”) and quota certificates, which due to their nature require to be printed, sealed and contain a signature, the method to deliver them will be announced by the DGFCCE through the web site of the Ministry of Economy, as well as on the website

# International Trade Measures by the Ministry of Economy facing COVID-19

Mexico City, April 1, 2020

of the National Foreign Trade Information Service (SNICE) <https://www.snice.gob.mx>, and the Twitter account @SNICEmx.

- For purposes of the proceedings followed before the National Registry of Foreign Investments, within the General Direction of Foreign Investment, the legal terms will run normally. These procedures must be filed through the platform [www.rnie.economia.gob.mx](http://www.rnie.economia.gob.mx) or in PDF format through the email: [tramites.rnie@economia.gob.mx](mailto:tramites.rnie@economia.gob.mx), from 9:00 a.m. to 6:00 p.m. on Monday to Friday.

The following link contains the official publication of the DOF for your consultation: [https://www.dof.gob.mx/nota\\_detalle.php?codigo=5590570&fecha=26/03/2020](https://www.dof.gob.mx/nota_detalle.php?codigo=5590570&fecha=26/03/2020).

## II. On March 26, the General Directorate for Trade Facilitation and Foreign Trade published the official letter number 414.2020.826, establishing the following measures related to Foreign Trade:

- Certificates of Origin and TPLs.

The **period for responding to request of Certificates of Origin and TPLs will continue** to be 3 business days, and can be received on Tuesdays and Fridays from 9:00 a.m. to 12:00 p.m. (soon they will be issued electronically).

Petitioners are encouraged to update their email address using the Foreign Trade Single Window ("VUCEM" for its acronym in Spanish), in order to receive electronic certificates in the future.

- Import Automatic Permit for Steel Products.

To request Automatic Import Permits of Steel Products Importations ("*Avisos Automáticos*"), applicable to steel products classified under tariff codes included in headings 7202 and 7305 to 7317 of the Harmonized Tariff Schedule, it is not necessary to submit a copy of the mill certificates, but only the quality certificate.

- Ratification in Quota Proceeding

Request of allocation of import quotas will be accepted even without the ratification of a Public Accountant, in the corresponding Representation Office referred to in the respective quota.

- Rule 8<sup>th</sup>

To consult on the industrial sector referred to in section 2 of Appendix 2.2.2. of the General Rules in Foreign Trade Matters issued by the Ministry of Economy, it will be sufficient to do so by means of an email request, without having to attach signed document.

- Inaccurate Data Notice (NOMs Commercial Information)

For purposes of notifying the authority of labels containing commercial information with inaccurate data regarding the name of the product, importer's name, tax ID ("RFC") or address of the manufacturer or importer, such notice must be submitted to the DGFCCE through the email address [dgc.nom@economia.gob.mx](mailto:dgc.nom@economia.gob.mx).

- Drawback Refund Requests.

In order to request the refund of the General Import Tax referred to in the Drawback Regulation, the petition must be filed to the email [dgc.drawback@economia.gob.mx](mailto:dgc.drawback@economia.gob.mx) during working days and hours.

- Statement of Facts, IMMEX Program.

As of March 30, 2020, in order to request the authorization of the IMMEX Program under the Services, Shelter, Controllers and Outsourcing modalities, a Statement of Facts certified by a Notary Public must be uploaded through VUCEM.

- Notice of communication.

All proceedings submitted or completed via email must be done in writing through a document duly signed by a legal representative, indicating two e-mail addresses, the full name of the person, the email address and stating acceptance of receiving and filing information through the same electronic means.

# Galicia

## Newsletter 14

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Mexico City, April 1, 2020

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